

Property Management Council Minutes

February 24, 2021

A Property Council Meeting was held on the above date via ZOOM.

In attendance: David McKibben, Jim O'Neal, George Boyer, Don Mowery and Pastor Chris Schwab

Pastor Chris opened the meeting with prayer.

Old Business

A new thermostat has been installed downstairs in the Sofa Room

New Business

David informed council members that the church has spent \$10,855.00 for ice/sleet preparation/snow removal as of February 24. This was for 5 days in December and 12 days in January and February.

David contacted JFC Staffing on February 22 and discussed hiring a replacement for Ken through them. The Direct Hire approach was recommended by JFC and a copy of the Direct Hire agreement between JFC and the church was provided to council members for review prior to today's meeting. Other points discussed with JFC were a starting salary of \$15.00 - \$17.00/hour based on experience, the direct hire fee to be paid to JFC would be from \$4,914.00 to \$5,569.20. JFC stated that applicants will be interviewed twice and their references contacted prior to being sent to the church to be interviewed.

The Sexton's job description was reviewed again and several minor changes were suggested. David will make the changes and send the job description to council members again for approval and then send it to Derick Wilt at JFC Staffing.

It was decided to remove Open and Close church on Sundays under Other Duties and Functions of the job description and have this item as a negotiable item when interviewing. Concern was expressed on how to handle the cleaning between services if the church returns to two services on Sunday mornings.

Council was informed that Kathy Baird was contacted on Tuesday and informed of Ken's plans of retirement, hiring his replacement and that Ken would stay on with less hours and perform the work she had been doing. Kathy was released as an employee from the church on February 23. She will turn in her keys before the end of the week.

Pastor Chris reported on the new livestreaming technology the church is now using and is drafting up procedures for setting this technology so others can do it. The sound board has some issues, particularly one of the Auxiliary Lines does not work. This was discovered by SDK Electronics. It is possible the sound board may have to be replaced sometime in the future.

Pastor Chris reported that he is exploring the idea of hosting Theology Pub on the Plaza later in the spring or early summer. He noted that since Alibi's restaurant closed no other pub/brewery has been located in Carlisle that is suitable to conduct Theology Pub in. It was suggested that maybe the courtyard could be used for Theology Pub if the number of attendees remains between 5-8 persons. Pastor Chris indicated he would take the suggestion into consideration.

Next council meeting will be March 24 at 7:00 p.m. This will be an in-person council meeting at the church unless otherwise changed.

Meeting adjourned

David McKibben, Council Chair