

# Property Management Council Minutes

October 28, 2020

In attendance: David McKibben, Dallas Bailey, Jim O'Neal, and Brian Gish

David opened the meeting with a prayer.

## Old Business

L.B.K. Services LLC. will perform the down spouting repair on the bell tower the week of November 1 weather permitting Their proposal was awarded for \$425.00.

Ken received a call from K & D Distributors and the new coffee maker for Fellowship Hall is still on back order from the manufacturer. When it comes in K & D Distributors will contact Ken to set up a delivery/installation date.

Consistory approved the proposal from Hilton Lock services for a new camera security system. \$17,000.00 was budgeted for this work for 2021. David will contact Hilton Lock Services in December to get the work scheduled after January 1 2021.

Filta Shield sanitized selected areas of the church on Wednesday October 21. A three-month contract for monthly sanitizing by them was also signed on the same day. The areas being sanitized are:

Upstairs and downstairs restrooms	Basement & 1 <sup>st</sup> floor stairs
Sanctuary	Fellowship Hall
Third floor classroom (above Office)	Sofa Room
Elevator	Children's Library
Hallway from backdoor to Sanctuary	Noah's Ark classroom
Office	Hallway from Children's library to Noah's Ark classroom
Hallway from elevator to Fellowship Hall	

The above areas equate to 11,983 square footage.

Filta Shields process is a three-step process: An area is first sprayed with a relatively heavy mist which has a one-minute kill time, the entire area is allowed to completely dry which takes approximately 3-5 minutes. A second technician then hand wipes down any high touch point areas. A third technician then sprays an additional protectant spray over the entire area which protects the area for 30 days. In between sanitizing services, the church only has to wipe down any high touched areas.

The church received a 1<sup>st</sup> time protectant discount of 5% and gets a 10% discount on each recurring service. The first-time service was \$814.84 and each recurring service is \$862.78.

## New Business

None

Next council meeting will be November 25 at 7:00 p.m.

Meeting adjourned

David McKibben, Council Chair