

Property Management Council Minutes

January 27, 2021

A Property Council Meeting was held on the above date via ZOOM.

In attendance: David McKibben, Dallas Bailey, Jim O'Neal, Brian Gish and Chris Schwab

David opened the meeting with prayer.

Old Business

New gears were installed on one of the boiler's circulating pumps on 12/14/2020.

A new Carbon Monoxide Detector was installed in Fellowship Hall on 12/23/2020 to replace one that quit working. New detectors were also installed in the kitchen area and the boiler room.

Hadfield Elevator performed routine maintenance on the elevator on 1/21/2020.

New Business

Tuckey Mechanical services are to investigate a possible thermostat issue in the upper classroom above the office area on Thursday January 28. Currently there is no heat in that room.

Most of the discussion under new business was relative to Ken Stoner's job description and finding a replacement for him. Ken has expressed his desire to retire at the end of the 2021 calendar year. He has also expressed interest to continue to work for the church but in a much less capacity. Similar to the position Kathy Baird has held. Kathy will be contacted and informed of the councils plans moving forward and will be let go in the near future.

Along with Kens job description, a starting hourly rate and job hours for a new hire were discussed. The council's goal would be to advertise Kens position no later than March and hopefully have a new person on board by early summer so Ken could work with this person over the summer months to gain the knowledge of maintaining the church facilities.

Next council meeting will be February 24 at 7:00 p.m. This will be an in-person council meeting at the church.

Meeting adjourned

David McKibben, Council Chair