

**FIRST UNITED CHURCH OF CHRIST**  
**CONSISTORY MINUTES – February 16, 2020**

A meeting of the Consistory of First United Church of Christ was held on Sunday, February 16, 2019, at 9:00 AM. Present: Pat Frey, David McKibben, Jim O'Neal, Bill Harrison, Lee Fischbach, Dave Rohrer, Susan Stott, Kirk Wilson, and Karen Byers. Absent: Mak Makibbin, Dennis Eckman, Kate Poe, and Pastor Schwab.

Pat Frey opened the meeting with devotions and prayer.

**MINUTES:** On a Harrison/O'Neal motion, the Minutes of January 19, 2020, were approved, with correction noted (Jim indicated the notation in January Minutes mentioned the restroom on the upper level of Church was handicap accessible; it is not wheelchair accessible). Motion carried.

**OFFICE ADMINISTRATOR'S REPORT:** On a Harrison/Fischbach motion, the Report was approved. Motion carried.

**PASTOR SCHWAB'S REPORT:** Pat emphasized the paragraph in which Pastor Chris suggests the implementation of an Annual Report for each Council. Pat requested Council Chairs prepare a report outlining the last 4 months of activities within a Council, and to submit at the March Consistory meeting. On an O'Neal/McKibben motion, Pastor's Schwab's Report was approved. Motion carried.

**TREASURER'S REPORT:** In the absence of Mak Makibbin, Susan Stott presented the report, indicating accounts were doing well. On a Wilson/McKibben motion, the Treasurer's Report was approved. Motion carried.

**CARING FELLOWSHIP:** No action taken.

**PROPERTY MANAGEMENT:** David reported on the following:

-Work on the plaza continues; may finish this week.

-There is an indoor water leak in Fellowship Hall at the Pitt/Louther Street corner; Hauck will look into it.

-The final invoice for the Louther Street portion of the plaza was received (\$12,435.26 - \$1,800-\$1,900 more than estimated).

-Tuckey estimated a cost of \$3,500 to install a ventilation system in the Sump Pump Room.

**CHURCH AND COMMUNITY CONNECTIONS:** Dave reported on the following:

-CARES is utilizing Fellowship Hall the month of February and there are no serious issues. It would be nice if there was an additional volunteer for the dates of February 19, 22, and 29 (there is one female volunteer on those dates; Dave would feel more comfortable, if another volunteer was present). David McKibben volunteered for

February 19. A few issues have arisen (using upstairs bathrooms; not locking door, when leaving in the morning; volunteer not hearing doorbell, when CARES personnel arrived).

-Celtic Martins are scheduled for a summer concert on the plaza; however, Dave indicated a less-warmer summer evening would be more suitable; Friday, June 12, was suggested; all present, agreed to the date change.

-Dave reported Chaplain Donna requested members of the Church volunteer to prepare a breakfast for a program (Breakfast Table Sunday) at New Life Church in Carlisle. There would be no cost to the church; volunteers would prepare and donate breakfast items. Chaplain Donna would head the team of volunteers for this project.

**CHRISTIAN EDUCATION:** No action taken.

**CHURCH AND MINISTRY:** Minutes not received; no action taken.

**STEWARDSHIP COUNCIL:** See Treasurer's Report.

**NEW BUSINESS:** Pat mentioned the need for members of the congregation be certified in CPR/first aid/and AED. Kirk is certified and indicated a willingness to contact Cumberland/Goodwill EMS for certified training for members of the congregation and will share that information with David. During discussion, Consistory felt it was necessary for attendees of both Church services be trained/certified. Classes will be offered for members, at no cost (Church will cover the cost). David and Jim have been discussing revising the Emergency Plan for First Church. David will check with St. John's UCC in Chambersburg on how they operate their Emergency Plan.

Kirk also discussed an Active Shooter Course he has developed. Consistory felt we should take action and be pro-active, rather than wait. Suggestion: All doors to church be locked, once service begins; usher at back door to admit any late-comers.

Pat also indicated there is no one in charge of the First Aid kits located throughout the Church. David will check with Dick Burkholder on this matter.

On an O'Neal/McKibben motion, the meeting adjourned. Motion carried.

Respectfully submitted,

Karen F. Byers, Secretary

**Desk Duty/Devotions for March: Kirk Wilson**

**Next Meeting: Sunday, March 15 – 9:00 AM**

