**CHURCH & MINISTRY MEETING MINUTES**

**November 10, 2020**

**10:00am**

Attendees: Shirley Ahlers, Roger Coady, Pat Frey, Kate Poe, Dave Rohrer, Kim Zeigler, Pastor Chris

1. Meeting opened at 10:06am with a prayer by Pastor Chris
2. Motion to approve October meeting minutes by Kim Zeigler, seconded by Shirley Ahlers. Motion passed.
3. Old Business:
4. Worship service broadcast equipment update – Pastor Chris continues to work to finesse the sound levels for improved music quality in our Sunday broadcasts; he is also working on modifying problems with Uber Conference to improve the audience’s ability to hear the service. No broadcast software will be purchased until problems/ issues are resolved.
5. Christmas Decorations schedule- Kim Zeigler reported Bob Myers will have outdoor wreaths placed on front of church on November 21. Fall decorations will be taken down November 16 and the Christmas tree will arrive November 23. Tree will be decorated November 23 and 24. Wreaths will be hung in sanctuary – no decorations will be placed in sanctuary window areas. Parts of manger scene will begin to be displayed first Sunday in Advent and poinsettias will be placed in front of alter area for December 6 service. Kim will remove any figurines in manger scene when the sanctuary is being treated for COVID.
6. Holiday ornament for congregation – Pat Frey reported the ornaments have arrived.
7. Advent Banners – Pat Frey showed council members the new Advent Banners that will be hung outside in front of our church for the first Sunday in Advent.
8. Christmas Eve Service – The number and format of Christmas Eve services was discussed. Pastor Chris offered a suggestion of having one Christmas Eve service at 6:00pm as there would be a cleaning issue to try and have two services that evening. The suggested service would be a combination of the formats from both early and late services and will include communion and the lighting of candles/singing of Silent Night at the end of the service outside on the Plaza. Sharon Mauer will provide music for the service with the possibility of a brass ensemble and other special guest musicians. Dave Rohrer will contact brass musicians and other guest musicians about their availability for Christmas Eve.

Motion by Pat Frey, seconded by Roger Coady, to have one 6:00pm service on Christmas Eve following the above format. Motion passed. This will be brought to Consistory for their consideration.

1. New Business
2. November communion procedures – Congregational members will pick up a communion packet of grape juice/bread as they enter the sanctuary on the table by the bulletins. A trash receptacle will be placed by the exit doors for members to dispose of the empty communion packet.
3. Request from Community Connections Council regarding Advent Walk video –council discussed the request to consider having the full nativity scene displayed for the Advent Walk videotaping in early December. It was felt that we should display what would be theologically correct for early December (what would have been seen by the public if the Advent Walk were to take place in-person) for the taping.

Pat Frey motioned we keep the theological tradition of what would be displayed on the first Sunday in Advent, seconded by Kate Poe. Motion passed.

1. Sunday December 27 format – council discussed alternate formats to the traditional Service of Carols the Sunday after Christmas. After discussing several options, Dave Rohrer motioned to use a combination of in-house music and musical video clips for the format of this years’ service, seconded by Pat Frey. Motion passed. This will be brought to Consistory for consideration.

Next council meeting will be Tuesday December 1 at 10:00am in the Upper Room.

Motion to adjourn the meeting by Shirley Ahlers, seconded by Kim Zeigler. Motion passed.

Meeting adjourned at 11:00am

Respectfully submitted,

Dave Rohrer, Council Co-Chair