

Property Management Council Minutes

July 25, 2018

In attendance: David McKibben, Brian Gish, Jim O'Neal, Roland Makibbin and Pastor Chris Schwab

The meeting was opened with a prayer by David McKibben.

Old Business

Church Sign Installation – Completed, Dickinson Ave sign stand will be painted

Back Door Installation – completed, doors will be painted a shade of light gray

Mold Remediation Work – completed

Fire Alarm System Installation – On going, training will be scheduled for council members and staff upon completion.

Banners & Sign Storage relocation - completed

New Business

Hiring of a part Time Sexton – David reported that a new Job Application Form for hiring a part time Sexton has been completed and received approval from Pat Frey and Angie Niswonger. A list of opening and closing procedures which was developed by Ken Stoner and presented to the council. It was suggested that five hours for the Sexton on Sunday mornings was really not required and that the church could save money if the Sunday hours were cut to three. By doing so this presents the problem of who does the closing up of the church on Sunday mornings after the second service. After additional discussion by the council, it was recommended that the ushers be tasked with this duty and it be tried for one year. David will take this recommendation to the next Church and Ministry Council meeting on August 6.

Church Property Usage Requests – Council approved the following property usage requests:

Sunday August 5 – By Maria Key for parking lot beginning at 5:00 p.m. if street parking is not available for birthday party. No Cost.

Sept 5 – May 29 2019 – Tara Fischback for upper room class room for Bible study group from 6:30 p.m. to 8:30 p.m. No cost.

Saturday October 6 by Penn Central Council 10:00 a.m. – 2:00 p.m. for Fellowship Hall, Restrooms, Parking Lot, and class rooms. Cost \$200.00

Saturday November 3 by Tricia Cherchuck of Carlisle Area Religious Council for upper room, table s and chairs for Quest Health Screening from 6:00 a.m. to 10:00 a.m. Donna Hale will open up the building. No Cost.

Financial Compensation – Council approved a \$500.00 compensation for Cyrus Steigelman for his consulting expertise/recommendations while the council was getting proposals for the new fire alarm system.

Miscellaneous – Ken is working with a painter for painting of hand railings on outdoor plaza and the back door. Brian Gish will work on repair of a hole near back door area on masonry. Council approved removal of freezer next to washer and dryer in kitchen area since it does not get cold. If freezer is needed, a council member has agreed to replace it.

Meeting Adjourned

David McKibben
Council Chair